



ALYCON CAPITAL

REQUIRMENT COLLECTION

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1 a. Initial discussion

Client message:

Hi, I need help with producing custom WordPress websites from designs provided. I sent in a brief for one project this morning which I need to have estimated today. Please can somebody get in touch to let me know if this is something you guys can help with? I think it would be great to work with you and would appreciate a quick call via Skype or phone to get things moving.

Our response:

Hello, have added you to skype. Speak soon.

Client reply:

Hi, how are you?
Thanks for your time in discussing the Alcyon custom site build last week. I have had the project confirmed today and all the design files have been sent across. Please can you confirm your payment terms so that we can get things moving?

Our response:

Hello, sure you can paypal 50% advance to rahul@credofy.com the remaining 50% needs to be remitted after sign off and before transferring the website on your server. PS : We would be building the site on our server.

Client reply:

Hi,
Just to let you know, I am expecting initial payment from the client over the next few hours. Hopefully I can transfer funds today in order to get the project started tomorrow. I'll drop you an email to confirm once paid as well.

Hi,
I have just transferred 50% via PayPal as agreed. Please confirm receipt. I trust you guys can make a start on the project from tomorrow?

Our response:

Hello, we confirm the receipt. Will start from tomorrow and show you the progress by then end of week. Regards

Client reply:

Hi,
Brilliant, thanks.
Excited to be working with you guys! :-)



1 b. Site Details

Hi,

As discussed on Friday, here is the link with all the files ready to start building the site:

<https://www.dropbox.com/sh/k1139ws8vlsj0n3/AAAykqCjB4G3KnZLQQMJAT4Sa?dl=0>

- illustrator file with all the pages
- hero images (ready to be inserted with shading effects already applied)
- logos of investments (in png with clear background, as they appear over grey)
- logos of past portfolio (in jpg, as they appear over white background; let me know if resolution and size is ok)
- alcyoncapital logo in png (client finally decided to delete the symbol, so we are going with a simple myriad pro lettering; maybe better to write it instead of using image?)

There are some minor details that we need to have confirmed by the client. Hopefully we will have his feedback very shortly:

- Transition for 'news' on the bottom of homepage. Client mentioned the following: 'The image could be static but the news text could roll like a ticker tape?'
- News content. Waiting to receive an example of a new so we can confirm how headings and sub-headings work on both news and homepage.
- Case studies content. Same thing as news, waiting for final structure of the text.
- Team emails, whether these need to be hyperlinked or not.
- Contact us form, whether to include a comments box or not.

I am just working on getting the first payment transferred as well so we can get things going asap.

Regarding mobile designs, these have not been created separately so please can we just use our common sense on the responsive design?

I am sure you guys are more than capable of figuring out what works and looks best.

Please let me know if you have any queries or anything else you need from our side.

Regarding the animated circles on the about page, I think the idea has come from this site: <http://aquatilis.tv/>

There are a couple of animated circles as you can see on the Creatures section.

The idea is to create something like this, or similar - doesn't need to be exactly the same.
I hope that helps.

Our message:

Hello, Hope you are doing good!

We have downloaded the files but the "Home-slideshow1" is missing. Can we please have that image?

Client's reply:

Hi,
I will chase this up for you today and get it sent over.
Thanks for bringing it to my attention.

Hi,
Please see the attached homeing.jpg file which is slightly larger.
Let me know if that is sufficient or not?
Also the home-slideshow-1.jpg image has been re-uploaded to DropBox.
It was missing the extension for some reason.